

## Distribution of EMSOF Funds, Department of Health Contract Year 2011-2012 to all Ambulance and Recognized QRS Services

EMMCO West, Inc., in cooperation with the Pennsylvania Department of Health Bureau of Emergency Medical Services EMMCO West will be distributing EMSOF funds to qualified applicants.

This contract year there will be EMSOF funds available for the regional priority list in the amount of **approximately \$54,000.00.**

In cooperation with the EMMCO West Quality Improvement Committee, the EMMCO West Transportation Committee has established the following policy.

- Services that all of the required documentation listed below 75% of the time on time will receive 1<sup>st</sup> priority.
  - Patient Care Reports
  - PSAP Reports
  - Monthly Suction Unit Reports
- Those services reporting but < 75% of the time on time will receive 2<sup>nd</sup> priority.
- Those services that continue to not participate will continue to receive no funding

Services will be funded, as funds permit, in accordance with the priority list. If more requests are received than funds are available, the date that EMMCO West received the request for funding will be used to further prioritize requests.

If your service is not in compliance with the above required documentation submission reports you will need to call EMMCO West and make arrangements to submit all missing reports. This would get you in line to be eligible for the 2<sup>nd</sup> line of funding.

Recognized Quick Response Services that have submitted patient care reports and monthly Suction Unit Reports at least 90% of the time for the last year are eligible for funding this year.

You will find attached, the regional priority list. This list is based on the recommended list provided by the DOH Bureau of Emergency Medical Services.

The DOH Bureau of Emergency Medical Services has instructed EMMCO West to distribute EMSOP funds to services that have a primary service area in Pennsylvania. Services that have been designated as at least 51% rural may receive 60 % EMSOP funding. Services with a primary service area designated as primarily urban may receive 50% EMSOP funding.

*To apply, complete the attached APPENDIX (A) form, and prepare a **short justification for each** item that you are requesting EMSOP funds for. If you want a particular ambulance cot provide a written justification explaining why you need that cot. All required forms and information must be returned to EMMCO West by September 9, 2011 at 4:30 pm. Please type or print clearly both the justification page and the APPENDIX (A).*

Please be sure to follow the instructions that follow some priorities.

You are only required to complete the personnel roster if requesting funding for alerting equipment.

BLS & QRS services requesting funding for an Automatic Ventilator must call and request an Automatic Ventilator Medical Director's agreement.

If your service has never completed an AED application you will need to do so prior to being approved for an AED. If you are not sure please call and request us to look it up. The AED application can be found on our website [www.emmco.org](http://www.emmco.org).

After all funding requests are received, EMMCO West will obtain group purchase pricing from vendors, and then notify all services of the items that they have been approved for as well as their share of the cost for each item. For some items EMMCO West will write a subcontract with the service for approved purchase(s).

You should note that EMMCO West is willing to serve as a group purchaser for any item on the EMSOP funding priority list for which a service may have been denied funding for. However the service will be responsible for 100% of the cost EMMCO West will include the item in with the other fundable items being purchased. You will receive a form for this purpose when you are notified of the items you have been approved for and your share of the cost.

If you have any questions regarding the EMSOP program, please contact Trish Skelton at 814-337-5380 or [trish@emmco.org](mailto:trish@emmco.org).



Approved Communication Equipment Policies as of October 14, 1993  
Revised Communication Equipment Policies November 25, 2002

## PAGER POLICY USING EMSOF FUNDS

1. Services that have not purchased pagers with EMSOF funds will be considered first;
2. The per year maximum number of pagers/minitors that may be funded per service is five (5).
3. A BLS emergency ambulance service will be funded one (1) pager per Health Professional, Paramedic, EMT, First Responder, or Advanced First Aider up to a total maximum of 18 per service.
4. An ALS emergency ambulance service will be funded one (1) pager per Health Professional, Paramedic or EMT up to a maximum of 18.
5. A non transporting ALS squad service will be funded for one (1) pager per Health Professional or Paramedic up to a total maximum of (6).
6. A recognized QRS service will be funded for one (1) pager per Health Professional, Paramedic, EMT, First Responder, or Advanced First Aider, up to total maximum of 10.
7. Replacement pagers will be funded only after the pager is 5 years old. Only pagers purchased with EMSOP funds will be replaced. Pagers purchased with EMSOP funds that are lost, stolen, destroyed, etc., will not be replaced with more EMSOP funds until that pager would have been five (5) years old.
8. The service must submit a personnel roster with certification dates and level of training with the EMSOP funding request. A form for this purpose will be provided by EMMCO West.
9. A letter from the service's county dispatch center must accompany all requests for funding that would change the currently used dispatch frequency. This letter must attest to the following:
  - a. That the communication/dispatch center is willing and capable of dispatching the service over this new frequency.
  - b. That communication capabilities are adequate for requested frequency for that area.
  - c. That the requested frequency meets FCC regulations for that frequency.
  - d. All Communication funding requests must receive approval from the services communication/dispatch center that is responsible for that services communications. This approval is to insure compatibility with future development of the regional communication system. Prior to implementing any changes in a service communications frequency the communication center must provide EMMCO West with technical data that will support the change of frequencies being requested. Proposed changes to the frequency must insure that coverage area is equal to, or better than, those of the system previously used.
10. Services offering only non-emergency response are not eligible for funding.
11. EMSOP funds will not be allocated for the purchase of communication equipment on F.C.C. designated fire band frequencies, unless that service is directly affiliated with a fire department.

## PORTABLE RADIO POLICY USING EMSOP FUNDS

1. Portable radios purchased with EMSOP funds are not for personal use. They are to be carried on the ambulance, ALS squad, or QRS vehicle.
2. One (1) portable radio per ambulance, ALS squad vehicle, or QRS vehicle may be funded using EMSOP funds.
3. Portable radios that are being replaced must be older than five (5) years.
4. Portable radios purchased with EMSOP funds, that are lost, stolen, destroyed, etc., will not be replaced with more EMSOP funds until that portable radio would have been five (5) years old.
5. Services offering only non-emergency response are not eligible for EMSOP funding.

## MOBILE RADIO POLICY USING EMSOP FUNDS

1. Mobile radios purchased with EMSOP funds are not for personal use. They are to be mounted in the ambulance, QRS vehicle, or ALS squad vehicle.
2. Mobile radios for QRS services will be funded for those services that are approved as AED providers only.
3. One (1) mobile radio per ambulance, ALS squad vehicle or recognized QRS AED service may be funded with EMSOP funds.
4. Mobile radios that are being replaced must be older than five (5) years.
5. Mobile radios purchased with EMSOP funds, that are lost, stolen, destroyed, etc., will not be replaced with EMSOP funds until that mobile radio would have been five (5) years old.
6. Services offering only non-emergency response are not eligible for EMSOP funding.

**Approved Vehicle Policies October 14, 1993**

Revised Vehicle Policies November 25, 2002

VEHICLE FUNDING CRITERIA  
FOR ESTABLISHING A NEW BLS OR ALS EMERGENCY SERVICE

All of the following criteria must be met:

- a. Must provide documentation that a call volume of 100 calls minimum is generated from proposed service area each year.
- b. No other service can reach the area within a ten (10) minute travel time. (From departure to border of applicant's proposed service area)

“NON-DUPLICATION OF A SERVICE AREA”

- c. No QRS service is established within the proposed service area.
- d. Evidence of community and municipal support for the service. (Resolution of endorsement from municipal government(s) to be covered must be obtained).
- e. Applicant service must document it has the necessary resources for ongoing financial maintenance or a plan for financial maintenance which is acceptable to the regional EMS Council transportation committee.
- f. Service must be licensed prior to receiving reimbursement of EMSOP funds
- g. Service must agree to complete a regional patient care report for each emergency call, and to complete all regional/state survey forms as requested.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A RURAL SERVICE FOR THE PURCHASE OF A NEW VEHICLE OR TO RECHASSIS AN OLDER VEHICLE IS \$10,000.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A URBAN SERVICE FOR THE PURCHASE OF A NEW VEHICLE OR TO RECHASSIS AN OLDER VEHICLE IS \$8,333.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A RURAL SERVICE FOR THE PURCHASE OF A NEW SQUAD TYPE VEHICLE IS \$6,000.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A URBAN SERVICE FOR THE PURCHASE OF A NEW SQUAD TYPE VEHICLE IS \$5,000

## VEHICLE FUNDING CRITERIA FOR ESTABLISHED SERVICES

Any basic or advanced life support service will be eligible to replace or rachises an aged or unreliable vehicle based on the following criteria.

- a. Single vehicle ambulance services with a vehicle 8 years old with 80,000 miles.
- b. Single vehicle services that have a vehicle with 80,000 miles or a vehicle that due to some condition is unsafe or unreliable (documentation required). An onsite inspection will be made by a representative from the Regional EMS Office.
- c. Must provide documentation that services call volume exceeds a minimum of 100 calls each year in the service area.
- d. No other service can reach the applicant service area within a ten (10) minute travel time. (From departure at station to border of applicant's service area)
- e. A service that has less than 100 calls per year and complies with section (d) above must also show it has the necessary resources for ongoing financial maintenance or a plan for financial maintenance which is acceptable to the regional EMS council transportation committee.
- f. Service must be licensed prior to receiving any reimbursement.
- g. Service must have completed and submitted the appropriate copy of the regional patient care report, or electronically provided to the regional EMS office all data as required.
- h. Service must have completed the last regional/state survey forms as requested and agree to continue completing forms as requested.
- i. In order to receive EMSOP funds to add an additional ambulance or squad vehicle to your services fleet you must demonstrate a need for the additional vehicle. A minimum of 250 calls per vehicle must be made.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A RURAL SERVICE FOR THE PURCHASE OF A NEW VEHICLE OR TO RECHASSIS AN OLDER VEHICLE IS \$10,000.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A URBAN SERVICE FOR THE PURCHASE OF A NEW VEHICLE OR TO RECHASSIS AN OLDER VEHICLE IS \$8,333.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A RURAL SERVICE FOR THE PURCHASE OF A NEW SQUAD TYPE VEHICLE IS \$6,000.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A URBAN SERVICE FOR THE PURCHASE OF A NEW SQUAD TYPE VEHICLE IS \$5,000.

## SERVICES WITH (2) TWO VEHICLES

- a. Service must have one vehicle that is older than 8 years and has 80,000 miles or has 80,000 miles and is unsafe and/or unreliable (DOCUMENTATION REQUIRED). An onsite visit by a representative will make inspection from the Regional EMS Office.
- b. Two vehicle services must document that their call volume is a minimum of 450 calls per year.
- c. Service must be licensed prior to receiving any reimbursement.
- d. Service must have completed and submitted the appropriate copy of the regional patient care report, or electronically provided to the regional EMS office all data as required.
- e. Service must have completed the last regional/state survey forms as requested and agree to continue completing forms as requested.
- f. In order to receive EMSOP funding to add an additional ambulance or squad vehicle to your fleet you must be able demonstrates a need for the additional vehicle. A minimum of 250 calls per vehicle must be made.
- g. Funding for an ambulance or squad vehicle will be given to services in the following priority order;
  1. Single vehicle services (that meet all other criteria)
  2. Two vehicle services (that meet all other criteria)
  3. Single and two vehicle services that can demonstrate a need to purchase additional vehicles.
  4. Services that have three (3) or more vehicles

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A RURAL SERVICE FOR THE PURCHASE OF A NEW VEHICLE OR TO RECHASSIS AN OLDER VEHICLE IS \$10,000.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A URBAN SERVICE FOR THE PURCHASE OF A NEW VEHICLE OR TO RECHASSIS AN OLDER VEHICLE IS \$8,333.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A RURAL SERVICE FOR THE PURCHASE OF A NEW SQUAD TYPE VEHICLE IS \$6,000.

THE MAXIMUM EMSOP FUNDS AVAILABLE TO A URBAN SERVICE FOR THE PURCHASE OF A NEW SQUAD TYPE VEHICLE IS \$5,000